



Harrisonburg-Rockingham Community Services Board Board Minutes – October 10, 2023

MEMBERS PRESENT:

Craig Anders
Meagan Driver
Stan Holland
J. M. Monger
Jennifer Mongold
Seth Stauffer
Phil Wishon

STAFF PRESENT:

Barbara Brady
Rebekah Brubaker
John Malone
George Nipe
Andrea Skaflen
Jeannie Turner
Adam Yoder

MEMBERS ABSENT:

Carrie Budd
Cheryl Mast
Boris Ozuna
J. L. Wimer (Sheriff Hutcheson's Designee)

GUESTS PRESENT:

Erin Fadeley, CSB
Amber Pence, CSB
Muriel Seaward, CSB
Donna Stover, CSB
Caroline Walsh, CSB
Courtney Whetzel, CSB
Noah Yoder, CSB

The October 10, 2023 Board meeting was called to order at 8:00 a.m. by Chair J. M. Monger.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of August 8, 2023 Board Minutes:** **MS. MONGOLD MOVED THAT THE OCTOBER 10, 2023 BOARD MINUTES BE APPROVED. MR. HOLLAND SECONDED THE MOTION AND THE MOTION CARRIED.**
3. **Personnel Committee Report:** Dr. Wishon presented report from the Personnel Committee meeting held October 3, 2023. *[A copy of the Personnel Committee meeting minutes are affixed to the permanent copy of these Board minutes.]* **MS. MONGOLD MOVED TO APPROVE CHANGES TO THE PERSONNEL POLICY MANUAL, INCLUDING THE PREGNANCY, CHILDBIRTH, AND LACTATION POLICY. MR. ANDERS SECONDED THE MOTION AND THE MOTION CARRIED. MS. MONGOLD MOVED TO APPROVE ADDITION OF JUNETEENTH AS AN AGENCY HOLIDAY. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED. MR. HOLLAND MOVED TO APPROVE GRANTING**



DISCRETIONARY LEAVE TO CLASSIFIED EXEMPT EMPLOYEES IN NONCLINICAL POSITIONS IN EXCEPTIONAL CIRCUMSTANCES. MS. MONGOLD SECONDED THE MOTION AND THE MOTION CARRIED. MR. STAUFFER MOVED TO APPROVE THE EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW PROCESS. MS. MONGOLD SECONDED THE MOTION AND THE MOTION CARRIED. Executive Director Performance Planning and evaluation forms were distributed to Board members to complete and return by October 24, 2023.

4. **Program Highlight - Supportive Residential Services:** Mr. Adam Yoder, Director Community Recovery Services, provided a brief overview of the Supportive Residential Services program.
5. **Board Report and Questions:** Board report was reviewed.
6. **Other Business:** None.
7. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 8:41 a.m.

Chair

Board Secretary

Recording Secretary