



Harrisonburg-Rockingham Community Services Board Board Minutes – January 8, 2019

MEMBERS PRESENT:

Peter Barlow
Judy Bland
Carrie Budd
Deborah Bullis
Brian Hanger
John Kidd
J.M. Monger
Sherry Mongold
Annette Sprinkel
J. L. Wimer (Sheriff Hutcheson's Designee)

MEMBERS ABSENT:

Abdelrahman Rabie

STAFF PRESENT:

Ellen Harrison
Holly Albrite
Rebekah Brubaker
Lynn Grigg
John Malone
Jeannie Turner

GUESTS PRESENT:

Emily Bowman, Pleasant View, Inc.
Taylor Brubaker, CSB Intern
Raquel Dash, CSB Intern
Brittany Kyger, CSB
Elanor Lam, CSB
Amber Nguyen, CSB

The January 8, 2019 Board meeting was called to order at 7:00 a.m. by Chair Judy Bland.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of November 13, 2018 Board Minutes:** **MR. MONGER MOVED THAT THE NOVEMBER 13, 2018 BOARD MINUTES BE APPROVED. MS. MONGOLD SECONDED THE MOTION AND THE MOTION CARRIED.**
3. **Introduction of Mary Ansell, CPA Chief Financial Officer:** Ms. Harrison introduced Ms. Mary Ansell. Ms. Ansell joined the HRCSB Leadership Team as Chief Financial Officer on December 1.
4. **HRCSB Board Quarterly Report:** Ms. Albrite reviewed the Quarterly Board of Directors' Report, a requirement of the Department of Behavioral Health and Developmental Services (DBHDS) Community Services Performance contract, as previously e-mailed to Board members.
5. **Audit for Fiscal Year Ending June 30, 2018:** Ms. Mongold presented information on Audit for Fiscal Year ending June 30, 2018. **DR. KIDD MOVED TO APPROVE AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2018. MR. MONGER SECONDED THE MOTION AND THE MOTION CARRIED.**
6. **Fiscal Committee Report:** Ms. Mongold reported on the Fiscal Committee



meeting held on November 28, 2018. Agenda items included: 1) Audit for Fiscal Year ending June 30, 2018; 2) Year-to-date financial reports and FY 2019 budget adjustments; 3) Fee schedule revision. [A copy of the Fiscal Committee Report is affixed to the permanent copy of these Board Minutes.] **MR. BARLOW MOVED TO ACCEPT THE FISCAL COMMITTEE'S REPORT AND RECOMMENDATIONS AND TO ACCEPT FY 2019 FEE SCHEDULE AND SLIDING SCALES REVISION. DR. KIDD SECONDED THE MOTION AND THE MOTION CARRIED.**

7. **Audit Services RFP:** Ms. Harrison presented information on the Audit Services Award process. **MS. SPRINKEL MOVED TO AUTHORIZE FISCAL COMMITTEE TO REVIEW PROPOSALS, MAKE SELECTION AND SIGN CONTRACT. MR. BARLOW SECONDED THE MOTION AND THE MOTION CARRIED.**
8. **Reimbursement Resolution:** Ms. Harrison presented information on the Reimbursement Resolution regarding building project related expenses. **BOARD MEMBERS PRESENT UNANIMOUSLY ADOPTED RESOLUTION TO DECLAR AN INTENT TO REIMBURSE WITH A ROLL CALL VOTE OF 10 IN FAVOR AND 0 OPPOSED.**
9. **Board Report and Questions:** Board Report was reviewed.
10. **Other Business:** None.
11. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 7:54 a.m.

Chair

Board Secretary

Recording Secretary