



Harrisonburg-Rockingham Community Services Board Board Minutes – November 13, 2018

MEMBERS PRESENT:

Peter Barlow
Judy Bland
Carrie Budd
Deborah Bullis
Brian Hanger
John Kidd
J.M. Monger
Annette Sprinkel
J. L. Wimer (Sheriff Hutcheson's Designee)

MEMBERS ABSENT:

Sherry Mongold
Abdelrahman Rabie

STAFF PRESENT:

Ellen Harrison
Holly Albrite
Rebekah Brubaker
Lynn Grigg
John Malone
Jeannie Turner

GUESTS PRESENT:

Michelle Behrer, CSB
Emily Bowman, Pleasant View, Inc.
Andrew Claassen, CSB
Mariah Denlinger, CSB Intern
Sheryl Falls, CSB
Andrew Hahn, CSB
Liza Koonin, CSB
Kathy Nelson, CSB
Theresa Sayre, CSB
Jasmine Villeda, CSB Intern
Ashley Zimmerer, CSB

The November 13, 2018 Board meeting was called to order at 7:00 a.m. by Chair Judy Bland.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of October 9, 2018 Board Minutes:** **MR. BARLOW MOVED THAT THE OCTOBER 9, 2018 BOARD MINUTES BE APPROVED. MR. MONGER SECONDED THE MOTION AND THE MOTION CARRIED.**
3. **Presentation on Licensure - The What, Why & How:** Ms. Kathy Nelson, Compliance Supervisor, provided a review of licensing and other regulatory requirements.
4. **HRCSB Board Quarterly Report:** Ms. Albrite reviewed the Quarterly Board of Directors' Report, a requirement of the Department of Behavioral Health and Developmental Services (DBHDS) Community Services Performance contract, as previously e-mailed to Board members.

5. **Closed Session: §2.2-3711(A)(1) – Personnel Matter: MS. SPRINKEL MOVED THAT THE BOARD GO INTO CLOSED SESSION UNDER SECTION 2.2-3711 (A), SUBPARAGRAPH 1 OF THE VIRGINIA CODE FOR THE PURPOSE OF CONSIDERATION OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. ADDITIONALLY, THAT HOLLY ALBRITE, ADMINISTRATIVE SERVICES DIRECTOR, AND ELLEN HARRISON, EXECUTIVE DIRECTOR, BE PERMITTED TO CONSULT DIRECTLY AS REQUESTED BY THE PERSONNEL COMMITTEE. MS. BUDD SECONDED THE MOTION AND THE MOTION CARRIED.**

The Board met in Closed Session.

Upon returning to open session, **MR. BARLOW MOVED THAT THE BOARD CERTIFIES THAT, TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS UNDER THE VIRGINIA CODE, AND THAT WERE IDENTIFIED IN THE MOTION BY WHICH THE CLOSED SESSION WAS CONVENED WERE HEARD, DISCUSSED OR CONSIDERED BY THE BOARD IN CLOSED SESSION. MS. SPRINKEL SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN OF THOSE BOARD MEMBERS PRESENT AND THE MOTION CARRIED UNANIMOUSLY.**

6. **Personnel Committee Report: Ms. Sprinkel presented a report from the Personnel Committee meeting held November 5, 2018. [*A copy of the Personnel Committee Report is affixed to the permanent copy of these Board Minutes.*] **MS. SPRINKEL MOVED TO ACCEPT THE PERSONNEL COMMITTEE’S REPORT AND RECOMMENDATIONS. MR. MONGER SECONDED THE MOTION AND THE MOTION CARRIED.****
7. **Closed Session: §2.2-3711(A)(1) – Executive Director Evaluation: **MR. MONGER MOVED THAT THE BOARD GO INTO CLOSED SESSION UNDER SECTION 2.2- 3711 (A), SUBPARAGRAPH 1 OF THE VIRGINIA CODE FOR THE PURPOSE OF CONSIDERATION OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. ADDITIONALLY, THAT SHERYL FALLS, HUMAN RESOURCES MANAGER, BE PERMITTED TO CONSULT DIRECTLY AS REQUESTED BY THE PERSONNEL COMMITTEE. MS. BUDD SECONDED THE MOTION AND THE MOTION CARRIED.****

The Board met in Closed Session.



Upon returning to open session, **MS. SPRINKEL MOVED THAT THE BOARD CERTIFIES THAT, TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS UNDER THE VIRGINIA CODE, AND THAT WERE IDENTIFIED IN THE MOTION BY WHICH THE CLOSED SESSION WAS CONVENED WERE HEARD, DISCUSSED OR CONSIDERED BY THE BOARD IN CLOSED SESSION. MR. BARLOW SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN OF THOSE BOARD MEMBERS PRESENT AND THE MOTION CARRIED UNANIMOUSLY.**

8. **FY 2019 Election of Halfway House Board Member Replacement:** Ms. Albrite reported a vacancy on the Halfway House Board and proposed nominating Ms. Linda Burner. **MS. SPRINKEL MOVED THAT MS. LINDA BURNER BE ELECTED TO THE HALFWAY HOUSE CORPORATION BOARD OF DIRECTORS FOR FY 2019. MS. BULLIS SECONDED THE MOTION AND THE MOTION CARRIED.**
9. **Board Report and Questions:** Board Report was reviewed.
10. **Other Business:** Board members present unanimously agreed to cancel the December Board meeting. Inclement Weather Plan Reminder – if Rockingham County or Harrisonburg City schools are delayed or cancelled due to inclement weather on the day of a Board meeting, the Board meeting will be cancelled or postponed.
11. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 8:26 a.m.

Chair

Board Secretary

Recording Secretary