



Harrisonburg-Rockingham Community Services Board Board Minutes – October 10, 2017

MEMBERS PRESENT:

Judy Bland
Deborah Bullis
Linda Burner
Brian Hanger
John Kidd
Sherry Mongold
Ben Risser
Gerry Rush
Herb Salisbury
Annette Sprinkel

MEMBERS ABSENT:

Sherriff Hutcheson – Designee
Abdelrahman Rabie

STAFF PRESENT:

Ellen Harrison
Holly Albrite
Rebekah Brubaker
Lynn Grigg
Jeannie Turner

GUESTS PRESENT:

Crystal Armstrong, CSB
Emily Bowman, Pleasant View, Inc.
Sheryl Falls, CSB
Kristin Gross, CSB Intern
Rebecca Hardesty, CSB
Lydia Musselman, CSB Intern
Rose Persinger, CSB Intern
Elizabeth Resto, CSB Intern
Pamela Shepherd, CSB

The October 10, 2017 Board meeting was called to order at 7:00 a.m. by Chair Sherry Mongold.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of September 12, 2017 Board Minutes:** **MS. BLAND MOVED THAT THE SEPTEMBER 12, 2017 BOARD MINUTES BE APPROVED. MR. SALISBURY SECONDED THE MOTION AND THE MOTION CARRIED.**
3. **Personnel Committee Report:** Mr. Risser presented a report from the Personnel Committee meeting held October 3, 2017. *[A copy of the Personnel Committee meeting minutes is affixed to the permanent copy of these Board minutes.]* After discussion, compensatory leave policy changes were deferred back to Personnel Committee for further review. **MS. BURNER MOVED TO ACCEPT THE PERSONNEL COMMITTEE’S REPORT AND TO APPROVE CAREER LADDER TO SEPARATE INTO CLINICIAN LEVEL I (UNLICENSED) AND CLINICIAN LEVEL II EFFECTIVE JANUARY 1, 2018. MR. RISSER SECONDED THE MOTION AND THE MOTION CARRIED.**



4. **Annual Board of Directors Fiduciary Responsibility Training:** Ms. Harrison provided Board members with an annual overview of the Board Global and Financial Fiduciary Responsibility.
5. **Quarterly Board of Directors Report:** Ms. Albrite reviewed the Quarterly Board of Directors Report, a requirement of the Department of Behavioral Health and Developmental Services (DBHDS) Community Services Performance contract, as previously e-mailed to Board members.
6. **Board Report and Questions:** No questions posed.
7. **Other Business:** Ms. Sheryl Falls, Human Resources Manager, presented information regarding Executive Director evaluation process and distributed Performance Planning and Evaluation forms to Board members to complete and return by October 24, 2017. Personnel Committee will meet November 8, 2017.
8. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 7:54 a.m.

Chair

Board Secretary

Recording Secretary